



## **Board Member Code of Conduct Contract**

### **As a member of the Board of Directors, I will:**

- Listen carefully to my fellow Board members;
- Carefully consider and respect the opinions of my fellow Board members;
- Attempt to communicate the needs of those we serve to the Board of Directors;
- Bring to the attention of the Board any issues I believe will have significant effect on our organization of those we serve;
- Keep well-informed of developments relevant to issues that may come before the Board;
- Participate actively in Board meetings and actions and not discuss elsewhere what I am unwilling to discuss in Board meetings;
- Recognize the authority vested in the Board;
- Respect and support all majority decisions of the Board;
- Refer complaints directly to the proper level on the chain of command;
- Recognize my job is to ensure that the organization is well-managed, not necessarily to manage the organization;
- Represent all those whom this organization serves vs. geographic or special interest groups;
- Consider myself a “trustee” of the organization and do my best to ensure it is well maintained, financially secure, and always operating in accord with out stated objectives;
- Work to learn how to do my job better;
- Acknowledge conflicts of interest between my personal life and my position on the Board, and abstain from voting or attempting to influence issues in which I am conflicted.
- Being active in the board outreach program.
- Attending 80% of monthly meetings and other Idaho WSF events.

### **As a member of the Board of Directors, I will not:**

- Criticize fellow Board member of their opinions, outside of the Board room;
- Use the organization or my position for my personal advantage or that of my friends, relatives, or associates;
- Discuss the confidential proceedings of the Board outside the board room;
- Promise how I will vote on any issue **before** hearing the discussion and becoming fully informed on that issue;
- Interfere with the duties of staff or undermine the authority of our staff executive to perform his/her duties; and
- Speak for or on behalf of the organization unless specifically authorized to do so.
- ***Undermine the decisions of the BOD and respect the voting process regardless of personal position on said vote.***
- ***Transfer private correspondence of the BOD without consent of the board.***

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Signature

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Date

(To be maintained in the Organization files for at least one year following completion of term of office.)